

# Barrington Parish Council

Chairman:  
Cllr Paul Porter

Clerk: Mrs Tan Marchant  
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5 May 2015

Dear Councillor

The next Meeting of BARRINGTON PARISH COUNCIL will be held on **Monday 11<sup>th</sup> May 2015 in the Reading Room, Barrington at 7.00 p.m.** Members of the Public and Press are invited to attend.

## AGENDA

Apologies

- 1 Election of Chairman
- 2 Election of Vice-Chairman
- 3 Appointment of Responsible Financial Officer
- 4 Declarations of Acceptance of Office – for completion.
- 5 Open Session of 15 minutes for members of the public to raise issues.
- 6 Annual Report of the Little Barrington Charity – attached.
- 7 Minutes of the last Meeting held on 26 November 2014 for approval.
- 8 Matters arising from the Minutes.
  - (a) Telephone Box – verbal report
  - (b) Annual Parish Clean Up - verbal report
- 9 Declarations of Interest
- 10 Financial Matters:
  - (a) Annual Statement
  - (b) Bank mandate for signature
  - (c) Clerk's online bank access – for approval.
  - (d) GAPTC membership – see attached.
- 11 Internal Audit
  - (a) Annual Return 2014-15 – to follow. Members are required to approve the Accounting Statements in Section 1- to be signed by the Chairman and RFO.
  - (b) Annual Governance Statement – Members are required to resolve to approve the Annual Governance Statement as detailed in Section 2 of the Annual Return, to be signed by the Chairman and Clerk.
  - (c) Internal Audit Report 2014/15 – Members are requested to approve the Internal Audit Report at Section 4.
- 12 Planning Application 15/01530/FUL – for discussion.
- 13 Transparency Code for Smaller Authorities – for discussion and action.
- 14 Barrington Parish Council Code of Conduct – for adoption.
- 15 Schedule of Meetings – see attached report.
- 16 Dates of Next Meetings

Yours faithfully

Mrs Tan Marchant  
Parish Clerk