

Barrington Parish Council

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Cllr J Bainbridge
Cllr Dr S Bennet
Cllr J de Haldevang
Cllr P Porter

7 May 2019

Dear Councillors,

The next Meeting of BARRINGTON PARISH COUNCIL will be held on **Tuesday 14 May 2019** in the Reading Room, Little Barrington at 7.00 p.m. Members of the Public and Press are invited to attend.

AGENDA

Apologies

- 1 Election of Chairman 2019/20
- 2 Appointment of Vice-Chairman 2019/20
- 3 Appointment of Responsible Financial Officer 2019/20
- 4 Declarations of Interest in any items on the agenda.
- 5 Co-option of Councillor – for discussion.
- 6 Division of Councillor Responsibilities:
 - a. Planning and Highways
 - b. Upkeep of noticeboards
 - c. Emergency Plan
 - d. Winter arrangements
 - e. Guardians to Little Barrington Defibrillator
- 7 Adjournment of 15 minutes for members of the public to raise issues.
- 8 Minutes of the Meeting held on 11 January 2019 for approval.
- 9 Draft Minutes of the Annual Parish Meeting held on 22 March 2019 for noting.
- 10 Great Barrington Defibrillator.
- 11 Annual Review of Policies:
 - a. Code of Conduct
 - b. Internal Controls
 - c. Assets Register
- 12 Annual Return 2018/19:
 - a. Internal Audit Report - for Approval.
 - b. Annual Governance Statement at Section 1- for Approval.
 - c. Accounting Statements at Section 2 - for Approval.
- 13 Financial Matters:
 - a. Invoices for Payment – see attached
 - b. Annual Financial Statement 1 April 2018 to 31 March 2019 for noting.
- 14 Parish & Community Events and Forthcoming Meetings.

SMarchant.

Yours faithfully
Mrs Tan Marchant
Parish Clerk