

Barrington Parish Council

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Cllr J Bainbridge
Cllr Dr S Bennett
Cllr S Cleal
Cllr J de Haldevang
Cllr Rev Dr G Moate

6 May 2020

Dear Councillors,

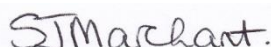
The Annual Meeting of BARRINGTON PARISH COUNCIL will take place on **Tuesday 15 May 2020 at 7.00 p.m. via Zoom video-conferencing – go to www.zoom.us. Meeting ID: 760 0891 4051. Password: 3k2nKZ.** Members of the Public and Press are invited to attend.

AGENDA

Apologies

- 1 Election of Chairman 2020/21
- 2 Appointment of Vice-Chairman 2020/21
- 3 Appointment of Responsible Financial Officer 2020/21
- 4 Declarations of Interest in any items on the agenda.
- 5 Division of Councillor Responsibilities: -
 - a. Planning and Highways
 - b. Upkeep of noticeboards
 - c. Emergency Plan
 - d. Winter arrangements
 - e. Guardians to Little Barrington Defibrillator
 - f. Events
- 6 Adjournment of 15 minutes for members of the public to raise issues.
- 7 Minutes of the Meeting held on 10 January 2020 for approval.
- 8 Planning Matters – for noting.
- 9 Annual Review of Policies:
 - a. Code of Conduct
 - b. Internal Controls
 - c. Assets Register
- 10 Annual Return 2019/20
 - a. Internal Audit Report 2019/20- for Approval.
 - b. Annual Governance Statement 2019/20 at Section 1- for Approval.
 - c. Accounting Statements 2019/20 at Section 2 - for Approval.
- 13 Financial Matters:
 - a. Invoices for Payment – see attached
 - b. Annual Financial Statement 1 April 2019 to 31 March 2020 for noting.
- 14 Parish & Community Events and Forthcoming Meetings.

Yours faithfully,



Parish Clerk