

**BARRINGTON PARISH COUNCIL
MINUTES OF THE MEETING
HELD ON MONDAY 14 MAY 2018
IN THE READING ROOM, LITTLE BARRINGTON
AT 7.00 P.M.**

Present: Cllr Paul Porter - Chairman
Cllr James Bainbridge - Vice-Chairman

Cllr Jan de Haldevang
Cllr Miss Lizzie Watson

Officer: Mrs Tan Marchant – Clerk & RFO

Apologies: Cllr Dr S Bennet

Members of the Public: Sue Cleal, Beth Tarpey, Gesche Ipsen, Lisbeth Shore

1 ELECTION OF CHAIRMAN

IT WAS RESOLVED that Cllr Paul Porter be re-elected Chairman for the forthcoming year.

2 APPOINTMENT OF VICE-CHAIRMAN

IT WAS RESOLVED that Cllr James Bainbridge be re-appointed Vice-Chairman for the forthcoming year.

3 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER

The Clerk was re-appointed Responsible Financial Officer for the forthcoming year.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 ADJOURNMENT FOR MEMBERS OF THE PUBLIC

Beth Tarpey asked what had happened to all the issues that were brought to the parish council over the last few months, and Councillors responded to each as follows:

- (a) **Gifford's Circus** – Cllr Porter said he had spoken to Kathy of Gifford's Circus and there will be a site meeting to discuss any issues a week before the circus opens. He will make sure that interested parties are aware of the meeting.
- (b) **Exposed cable at Minnow Lane** – Philippa de Haldevang had been dealing with this but had not had much success in moving it forward. She is due to brief Cllr Bainbridge and it was suggested that Cllr Theodoulou be consulted too.
- (c) Sue Cleal mentioned that water coming down the hill is washing away the road edges outside of her property and cars are therefore scraping against the uneven surface. Cllr Bainbridge said he would follow this up.

(d) **Highways Issues:**

- i. Beth asked if the staff of Gifford's Circus could assist with traffic management and this will be discussed at the meeting beforehand.
- ii. It was mentioned that Dan from Gloucester Highways will be coming to the parish on 29th May and Rahim will do a walk around with him to look at various issues.
- iii. Beth said that one of the '20 is Plenty' signs was missing, and Cllr Bainbridge said he had a spare one for her to put up.
- iv. Gesche said the speed check will be held on 9th July for two weeks. Training has already been carried out and Gesche has forms to be filled in by all volunteers.
- v. Cllr Miss Watson said there needs to be a parish meeting with Richard Wingfield concerning erosion of the green because of contractors. Cllr de Haldevang said he would speak to him about the speed of the vehicles and mentioned that police have been around recently with speed guns.

(e) **Broadband** – Cllr Bainbridge confirmed that BT is still on track to deliver fibre to the cabinets by September. The Gigaclear service is already available.

(f) It was suggested that the Clerk send reminders to local residents whenever agendas and minutes and meeting dates are uploaded to the parish website. Cllr Miss Watson said she would put together a private Facebook page to alert residents to local issues.

6 **ADJOURNMENT FOR DISTRICT COUNCILLOR**

Cllr Chris Hancock had given his apologies for the meeting.

7 **MINUTES OF THE LAST MEETING**

The Minutes of the Meeting held on 4 January 2018, previously circulated, were approved and signed by the Chairman.

8 **MINUTES OF THE ANNUAL PARISH MEETING**

The Draft Minutes of the Annual Parish Meeting held on 19 March 2018 were noted.

9 **ANNUAL RETURN 2017/18**

- (a) Internal Audit Report 2017/18 – Councillors **RESOLVED** to **APPROVE** the Internal Audit Report on Page 5 of the Return
- (b) Annual Governance Statement 2017/18 – Councillors **RESOLVED** to **APPROVE** the Annual Governance Statement as detailed in Section 1, which was then signed by the Chairman and Clerk.
- (c) Accounting Statements 2017/18 – Councillors **RESOLVED** to **APPROVE** the Accounting Statements in Section 2, which were then signed by the Chairman and RFO.

10 **FINANCIAL MATTERS**

- (a) The Clerk had circulated a report detailing how the majority of payments were now made by Online Banking with the details being included in the Financial Statement at the meeting following the payment. This is in respect of regular payments to known suppliers only. The exception to this was the recent cheque payment to Leyhill Prison

when a new parish bench was collected and paid for. Council RESOLVED to APPROVE that payments continue to be dealt with in this way.

- (b) Invoices for payment. The following invoices were APPROVED for payment:

Date	Supplier	Payment	Amount	Description
10.05.2018	John Yeatman	FPO	£30.00	Internal Audit Fee
18.05.2018	Community First Insurance	FPO	£168.00	Insurance Renewal

- (c) Financial Statement. The Annual Financial Statement 1 April 2017 to 31 March 2018, attached at Annex A, was noted.
- (d) An additional financial item was the need for three new grit bins, which the Clerk was asked to order prior to the winter, along with half a pallet of grit at the appropriate time.

11 GENERAL DATA PROTECTION REGULATIONS (GDPR)

The Clerk had included the GDPR as an agenda item so that it could be reported that the Parish Council is aware of its responsibilities and identifying its use and storage of personal data. In the main, the only personal data held is residents' email addresses and contact details for community events. The Clerk will contact all residents for written approval to hold their email addresses.

12 MEMORIAL BENCH

Cllr de Haldevang had collected the bench from Leyhill Prison on 13 April 2018 and he said he was very pleased with the quality of the workmanship. He had consulted with residents about the location of the bench on the village green and would be making a definite decision within the next week or so.

13 LITTLE BARRINGTON TELEPHONE BOX

As previously minuted, the telephone box in Little Barrington is a listed building and is not owned by the Parish Council. However, the Parish Council does own the telephone box in Great Barrington. After discussion, it was agreed that steps be taken to adopt the box in Little Barrington, following which enquiries will be made about the installation of a defibrillator. It was suggested that defibrillators could be installed in both telephone boxes, but the Parish Council might have difficulty finding sufficient funds. Another suggestion was that funds could be applied for from the Barrington Charity. Cllr Bainbridge sounded a word of caution about the on-going cost of defibrillators, as they need to be regularly checked, tested and maintained.

14 DIARY DATES

- a. Windrush Valley Flower Show – Sunday 21 July 2018
- b. Strim, Stream and Supper - 29 September 2018
- c. Harvest Supper – 20 October 2018
- d. Advent Drinks - 1 December 2018

Cllr de Haldevang said that the Barringtons' entry into the Annual Clean-up Competition earlier this year had resulted in it being short-listed for a monetary award. If this was received, then it could be used towards the provision of a concrete base for the memorial bench.

14 DATE OF NEXT MEETING

The next meeting will be held on Friday 5 October 2018 at 7.00pm in the Reading Room, Little Barrington. It is hoped that more residents will be able to attend on a Friday evening.

The meeting ended at 8.15 p.m.

Chairman