

**BARINGTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON
FRIDAY 14 MAY 2019
IN THE READING ROOM, LITTLE BARRINGTON**

Present: Cllr J Bainbridge
Cllr Dr S Bennett
Cllr J de Haldevang
Cllr P Porter

Officer: Mrs T Marchant - Clerk & RFO

In Attendance: Miss L Watson

1 ELECTION OF CHAIRMAN

After discussion, Cllr Jan de Haldevang was elected Chairman for the forthcoming year and took the chair.

Cllr Paul Porter was thanked for his longstanding term as Chairman.

2 APPOINTMENT OF VICE-CHAIRMAN

Cllr James Bainbridge was re-appointed Vice-Chairman for the forthcoming year.

3 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER

The Parish Clerk, Mrs Tan Marchant, was re-appointed Responsible Financial Officer for the forthcoming year.

4 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

5 CO-OPTION OF PARISH COUNCILLOR

There was some discussion about the way to proceed with the co-option, and it was agreed that each Councillor would speak to any interested parties and then confer as to the most suitable candidate before the next meeting.

6 DIVISION OF COUNCILLOR RESPONSIBILITIES

Councillor responsibilities were agreed as follows:

Planning & Highways	Cllrs Bainbridge and Dr Bennett
Upkeep of Noticeboards	Cllr Bennett (GB) and Cllr de Haldevang (LB)
Emergency Plan	Cllr Dr Bennett
Winter Arrangements	Cllr de Haldevang
Guardians to Defibrillator	Cllrs Bainbridge and Porter

It was also agreed that a local Neighbourhood Watch Scheme should be revisited.

7 OPEN SESSION FOR MEMBERS OF THE PUBLIC

Miss L Watson was in attendance but did not wish to speak.

8 MINUTES OF THE LAST MEETING

The Minutes of the Meeting held on 11 January 2019, previously circulated, were approved as a true record and signed by the Chairman.

9 MINUTES OF THE ANNUAL PARISH MEETING

The Draft Minutes of the Annual Parish Meeting held on 22 March 2019, previously circulated, were noted.

10 GREAT BARRINGTON DEFBRILLATOR

Following the success of the Little Barrington defibrillator, Cllr Bennett said it was hoped to provide one in Great Barrington. Support has already been identified from Richard Wingfield, and three other offers of sponsorship have been received. The Clerk said she would look into other avenues of funding.

It was agreed that defibrillators in both parishes would be ideal, but that providing both in the same financial year might be more than the Parish Council could cope with, even with outside funding. So the matter will be put on hold until the end of the financial year, although Richard Wingfield is keen to undertake repainting of the Great Barrington phone box in the meantime.

11 ANNUAL REVIEW OF POLICIES

The following policies were presented for approval:

- a. Code of Conduct - APPROVED
- b. Internal Controls - APPROVED with the addition of relevant bank statements being submitted for scrutiny and signature at each parish council meeting.
- c. Assets Register – APPROVED with the addition of the Jubilee Bench.

12 ANNUAL RETURN 2018/2019

- a. The Internal Audit Report was APPROVED.
- b. The Annual Governance Statement at Section 1 was APPROVED and signed by the Chairman and Clerk
- c. The Accounting Statements at Section 2 were APPROVED and signed by the Responsible Financial Officer and the Chairman.

13 FINANCIAL MATTERS

- a. The Accounts for Payment, attached at Annex A, were APPROVED. The Clerk pointed out that the cost of the Defibrillator would reduce to approximately £2,200, as an outright Purchase rather than a Managed Solution had been invoiced in error. Additionally, the Insurance cost was likely to increase by a few pounds because grit bins and the WW1 bench had recently been added to the policy. The true costs would be shown on the Financial Statement at the next meeting.
- b. The Annual Financial Statement 1 April 2018 to 31 March 2019, attached at Annex B, was APPROVED.

14 PARISH & COMMUNITY EVENTS AND FORTHCOMING MEETINGS

- | | |
|---------------------------|-----------------------------------|
| a. Windrush Flower Show | Saturday 20 July 2019 |
| b. Giffords Circus | Thursday 1- Monday 12 August 2019 |
| c. Parish Council Meeting | Friday 4 October 2019 |
| d. Strim Stream & Soup | Saturday 5 October 2019 |
| e. Advent Drinks | Sunday 1 December 2019 |

The meeting ended at 8.00 p.m.

Chairman