

**Minutes of the Meeting of Barrington Parish Council  
held on Wednesday 26 November 2014 in the  
Reading Room, Little Barrington**

Present:	Cllr P Porter Cllr J Bainbridge Cllr J Lazenby Cllr Mrs P de Haldevang	Chairman Vice-Chairman RFO
Apologies:	Cllr P O'Higgins	
In attendance:	Mrs Tan Marchant Cllr C Topple	Parish Clerk Cotswold District Council

**29 OPEN SESSION FOR MEMBERS OF THE PUBLIC**

There were no members of the public present.

**30 MINUTES OF THE LAST MEETING.**

The Minutes of the Meeting held on 24<sup>th</sup> September 2014 were accepted as a true record with the amendment of Great Barrington Charity to Little Barrington Charity at Item 20 and signed by the Chairman.

**31 MATTERS ARISING**

- (a) Telephone Box – Cllr Bainbridge, Cllr Mrs de Haldevang and Mrs Costello had investigated the condition of the parish telephone box after the last meeting. It was confirmed that a sign inside the box declares that the Parish Council adopted it in 2009. Inside it is generally clean and tidy (other than dust and cobwebs) and in good working order. Mrs Costello noted that the internal light was not working and the bottom door hinge needed repair/replacement.

The Clerk reported that she had contacted Community First Insurance about the cost of insuring the telephone box and had been advised that the cost would be £10.00 plus Insurance Premium Tax per annum on an 'impact only' basis, with the telephone box being given a valuation of £2,000. It was agreed that the telephone box be added to the insurance schedule and that its maintenance and repainting be included in the annual village clean-up.

- (b) Post Box – the Clerk had contacted Royal Mail about the repainting of the village post box and had been advised that it would be included in their 2015 maintenance programme.

**32 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**33 FINANCIAL MATTERS**

- (a) Financial Statement & Precept - The only transactions since the September meeting were the Internal Auditor's fee, plus an outstanding payment in respect of the Clerk's annual salary. The Precept for 2015/15 was discussed, and it was APPROVED that

the Precept should remain at £1,489 and not be increased in the next financial year. The Report is attached at Annex A.

- (b) Change of name of Bank Account – the Clerk had contacted TSB to request that the bank account name be changed from Great Barrington Parish Council to Barrington Parish Council. The necessary paperwork was circulated for signature in respect of both the name change and also the decision to include all councillors as cheque signatories.
- (c) Clerk's Online Access – the Clerk's previous application for online access to the Parish Council bank account had not been received within the bank's deadline due to the absence of the Chairman at the last meeting, so a replacement mandate was circulated for authorisation.
- (d) Cheque for signature – the Clerk explained that the direct debit in respect of her salary had not been set up by the payroll company, and it was therefore necessary for a cheque to be signed in full and final payment. Cllrs Porter and Lazenby duly signed the cheque payable to Douglas Tonks Limited.

### 34 PARISH COUNCIL NOMINEE FOR LITTLE BARRINGTON CHARITY

Councillors held a special meeting on Saturday 4<sup>th</sup> October 2014 at Village Farm to discuss the Parish Council's nominee for the Little Barrington Charity. After discussion, the ten nominees were reduced to three. A vote was taken and it was unanimously APPROVED that Cllr James Bainbridge be elected as the new Nominee. Cllr Mrs de Haldevang abstained from voting. The Minutes of the meeting are attached to these Minutes at Annex B.

### 35 PAYROLL ADMINISTRATION

The Clerk had circulated two reports detailing her disappointment with the payroll company engaged in February 2014 due to their continual lack of response and inability to set up a direct debit. It was therefore recommended that the arrangement with Douglas Tonks be terminated and that the Clerk use Sage One payroll instead. Councillors APPROVED this recommendation.

### 36 PLANNING MATTERS

The Parish Council had been notified of an Appeal launched in respect of the Planning Application for Mullions, 65 Little Barrington. Details of the application and the Council's response to the Appeal are given below:

14/02941/LBC Mullions, 65 Little Barrington. Proposed widening of existing door opening between dining room and kitchen. **Barrington Parish Council had no objection to this application but the application was REFUSED.**

Appeal Case Reference: APP/F1610/E/14/2227099 - Barrington Parish Council supports this Appeal. The Council feels there is no logic in refusing the application when similar permissions to widen doors and/or knock through walls in a number of other planning applications in the village have been granted.

### 37 ANNUAL REVIEW OF RISK ASSESSMENT

The Clerk had circulated the current Risk Assessment for review. Councillors APPROVED the Assessment with the addition of insurance for and maintenance of the red telephone box.

38      **NEIGHBOURHOOD WATCH**

Mrs Costello had given her apologies for the meeting but had advised that there have been a number of break-ins recently in the surrounding area. She will display a poster detailing a list of precautions recommended by the Police and is happy to forward copies to anyone who emails her – [littlebarrington@me.com](mailto:littlebarrington@me.com).

39      **DISTRICT COUNCIL REPORT**

Cllr Mrs Topple spoke about her involvement with the Community Safety Partnership and her current responsibility for health and leisure, including the Health Together and Active Together initiatives with £40,000 funding available to help people become active. It was suggested that Cllr Mrs Topple be given a slot on the Agenda at each meeting in the future to give a District Council update.

39      **DATES OF NEXT MEETINGS**

Dates of forthcoming meetings are as follows:-

Monday 23<sup>rd</sup> March 2015

Monday 11<sup>th</sup> May 2015

It was noted that local elections will be held on 7<sup>th</sup> May 2015.

The meeting ended at 8.05 p.m.

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Chairman